

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



August 11, 1995

ALL COUNTY LETTER NO. 95-42

TO: ALL COUNTY WELFARE DIRECTORS

Reason For This Transmittal

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by one or More Counties
- ☒ Initiated by CDSS

SUBJECT: SERVICE MAXIMUM IN THE PERSONAL CARE SERVICES PROGRAM

REFERENCE: WELFARE AND INSTITUTIONS CODE 14132.95 (g)  
WELFARE AND INSTITUTIONS CODE 12303.4

This is to clarify that the hourly maximum of 283 hours per month that applies to the Individual Provider (IP) Mode is applicable to all Personal Care Services Program (PCSP) recipients regardless of mode in accordance with Welfare and Institutions Code (WIC) 14132.95 (g). The dollar maximum established in WIC 12303.4 for recipients in the Contract (CC) or Homemaker (HM) Mode of service delivery applies only to In-Home Supportive Services (IHSS) Residual cases.

In order to comply with WIC 14132.95 (g), the California Department of Social Services (CDSS) through the Case Management, Information and Payrolling System (CMIPS), will automatically adjust the PCSP recipient's hours by the amount of the unmet need, or up to 283 hours, whichever is less. If the recipient is served by a combination of individual provider and either contract or homemaker mode, the unmet need hours will be added to the non-constant mode that is indicated on the SOC 293, Mode, Rate, Hours, Field.L(1) or L(2).

CMIPS will be changed September 1, 1995, to calculate up to a maximum of 283 hours a month maximum for all PCSP recipients regardless of mode. The current dollar maximum edits for the contract and homemaker modes will remain in effect for IHSS Residual cases.

CDSS will issue a turnaround SOC 293 document for each recipient affected and a turnaround SOC 311 will be generated for 1:1 IP providers serving recipients with mixed-mode

services. A conversion Notice of Action (NOA) will be printed in the counties for issuance to affected recipients.

CDSS will provide counties a listing of those CC or HM recipients whose authorized hours were increased as a result of this decision. CDSS will also produce an exception listing of those recipients whose cases cannot be processed centrally so that counties can manually process those cases. Cases that cannot be automatically converted are those on Leave status, the recipient's eligibility segment ends prior to 9/1/95, or the 9/95 eligibility segment is prorated. The CMIPS will generate an on-line error message "Elig Segment spans PCSP Hour Max" if counties attempt to enter an eligibility segment that spans the start date of September 1, 1995. CMIPS will build a segment with an end date of 8/31/95 and the county must manually enter a new segment beginning 9/1/95.

#### Conversion Notice of Action

The following new automated NOA message number 308 will be printed in English or Spanish on the Notice of Action issued to contract or homemaker recipients with an unmet need who are converted to the PCSP hourly maximum. Upon automatic conversion, all other NOA messages will be suppressed.

"Your hours of service are increased because you receive services in the Personal Care Services Program. You may be eligible to receive up to a maximum of 283 hours of service per month depending upon your assessed need. MPP 30-780, MPP 30-700; W&IC 14132.95 (g)"

#### Post-conversion Notices of Action

The following current automated NOA message number 392 will be generated after conversion for on-going cases upon a change from IHSS Residual to PCSP.

"You are eligible for the personal care services program which may allow up to a maximum of 283 hours per month. If you become ineligible for the personal care services program in the future, your service hours may be reduced. MPP 30-780, MPP 30-700"

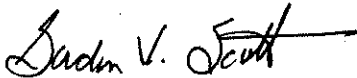
In the future, if on-going IHSS Residual cases with an unmet need become eligible for PCSP, the NOA message number 392 will be suppressed, and CMIPS will print the automated message number 308 listed above.

After conversion the following new NOA message number 309 will be generated in English or Spanish upon a recipient's change from the PCSP to the Residual IHSS program when the authorization exceeds the Residual IHSS hourly or dollar maximums, and an unmet need results.

"Your hours of service are decreased because you are no longer eligible for the Personal Care Services Program. The IHSS maximum for the non-severely impaired is 195 hours a month, or \$828.75 in the contract or homemaker mode. The maximum for the severely impaired is 283 hours a month or \$1202.75 in the contract or homemaker mode. MPP 30-765; W&IC 12303.4 (a)(1)(2), 12303.4 (b)(1)(2)"

Please contact Mary James at (916) 387-4615 if you have any questions about this letter.

Sincerely,

*for*   
CAROL R. WIDEMON  
Deputy Director  
Adult Services Division